

**MANDATORY DISCLOSURE****I. Name and address of the Institution**

Name	Chaitanya Bahu Uddeshiya Sanstha's Institute of Management Studies	
Address	<b>Anjangoan Bari Road, Amravati- 444 727</b>	Temporary Location (if applicable)
Village	<b>Amravati</b>	
Taluka	<b>Amravati</b>	
District	<b>Amravati</b>	
Pin Code	<b>444 727</b>	
State	<b>Maharashtra</b>	
STD Code	<b>0721</b>	Mobile No: <b>9657724192</b>
Fax No.	----	
Nearest Railway Station	<b>Badnera (4 kms)</b>	
Nearest Airport	<b>Sonegaon, Nagpur (150 km)</b>	
Web site	<b>www.cbsimsa.raisoni.net</b>	
File No with date of first approval	<b>F.No. 08/01/MHA/MBA/2008/012</b> Date of first approval <b>21<sup>st</sup> August, 2008</b>	

**II. Name and Address of the Director**

Name	<b>Dr. Pallavi N Mandaogade</b>				
Designation	<b>Director</b>	Qualification & Experience: <b>Ph. D (Commerce &amp; Management), MBA (Mktg &amp; Finance)</b>	Highest Degree	Specialization	Total Experience
		Date of Birth: <b>15/07/73</b>	<b>Ph. D</b>	<b>Marketing &amp; Finance</b>	<b>13Years</b>
STD Code	<b>0721</b>	Phone No. (O) <b>9657724192, 2385434</b>	Fax No.	<b>0712-6620624</b>	
STD Code	<b>0721</b>	Phone No. (R) <b>2512239</b>	Fax No.	0712-6620624	
E-Mail	<b>dir_cbscem@rediffmail.com</b>	Mobile No. <b>9422958862</b>	Date of joining the institution – 01/07/08		

### III. Name of the Affiliating University

<b>Name</b>	Sant Gadge Baba Amravati University,		
<b>Address</b>	Tapovan Road, Amravati 444602 (Maharashtra).		
<b>Pin Code</b>	444 602	<b>Period of Affiliation</b>	Applied for Affiliation
<b>STD Code</b>	0721	<b>Phone No.</b>	2662173
<b>Fax No.</b>	2662135	<b>E-Mail</b> <b>Web site</b>	vc@sgbau.ac.in, reg@sgbau.ac.in www.sgbau.ac.in

### + IV. Governance

#### + Members of the Board and their brief background

Sr. No	Name	Designation	Brief
1	Smt. Leena Nitin Tatiya	President	Entrepreneur & Educationist
2	Mrs. Shobha .S.Raisoni	Vice-President	Entrepreneur & Educationist
3	Shri Nitin. G. Tatiya	Secretary	Entrepreneur & Educationist
4	Dinesh.P.Saraf	Jt. Secretary	Entrepreneur & Educationist
5	Shri Ramesh. H. Ranka	Auditor	Industrialist, , Educationist
6	Ku.Shraddha S.Raisoni	Member	Entrepreneur
7	Sekh Akhil Sayad Ajmal	Member	Service

#### + Members of Academic Advisory Body

1. Shri Sunil Raisoni - Chairman
2. Mrs. Shobha Raisoni - Director
3. Nitin Tatiya - Entrepreneur & Educationist
4. Mr. O.S. Bihade - Retd. Joint Secretary Higher Tech. Education GOM, Mumbai
5. Mr. Mahadev Shastri - Retd. Director National Academy of Direct Taxes.
6. Mr. M. U. Deshpande - Ex-Principal of VNIIT, Nagpur

#### + Frequency of the Board Meetings and Academic Advisory Body

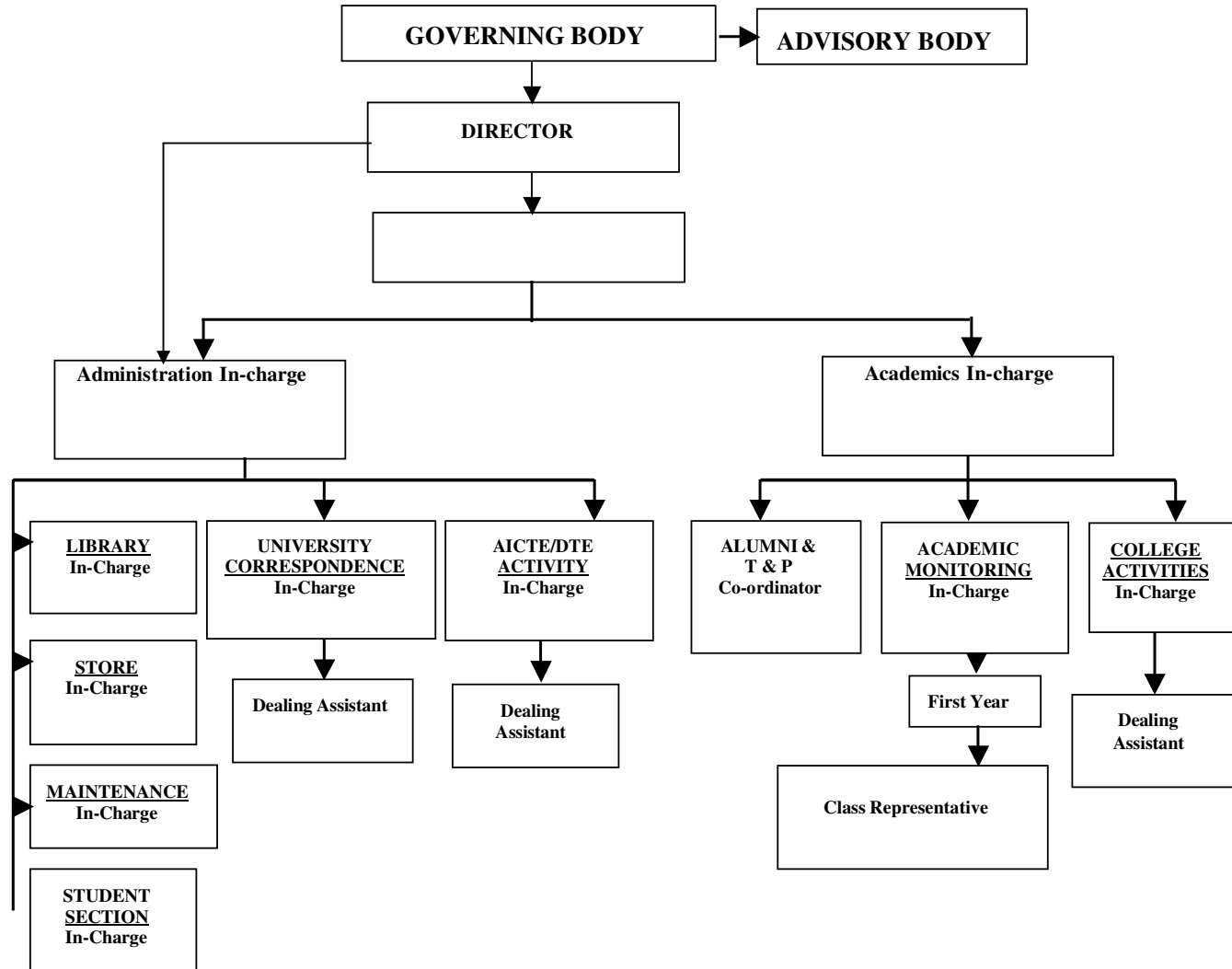
Two Meetings are held in the year. Last meeting was held on 27/12/2007.

#### + Organizational Chart & Processes

The chart is appended below.

**CHAITANYA BAHUDDSHIYA SANSTHA'S  
INSTITUTE OF MANAGEMENT STUDIES**

**ORGANISATION CHART**





+ **Nature and Extent of involvement of faculty and students in academic affairs / improvements**

Faculty will be involved in academic affairs:

**YES**

+ **Mechanism / Norms and Procedure for democratic/good Governance**

Our Organization charts speak about the procedure and mechanism. We follow for democratic governance of the institution. The teachers will be involved in administrating institutional functions and institutional building.

+ **Student Feedback on Institutional Governance/faculty performance**

Student Feedback will be regularly taken regarding academics, facilities etc,so as to ensure quality education

+ **Grievance redressal mechanism for faculty, staff and students**

Proper mechanism will be in place to look after grievance of staff, students and faculty.

**V. Programmes**

+ **Name of the Programmes approved by the AICTE**

**1. Master Of Business Administration (MBA) with intake of 60**

+ **Name of the Programmes accredited by the AICTE- Not yet required due to the first year**

+ **Details for each Programme**

**Master Of Business Administration (MBA)**

Number of seats: 60

Duration: 2 years, Full Time

Cut off mark/rank for admission during the last three years – As per DTE norms

Fee: Rs. 50,000/- ( Interim Fees Sanctioned by Shikshan Shulka Samitee)

Placement Facilities: Yes

Campus placement in last three years with minimum salary, maximum salary and average salary –

**Not applicable being newly established institute**

+ **Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/ Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details:**

**NOT APPLICABLE**

+ **Details of the Foreign Institution/University:**

**NOT APPLICABLE**

+ **For each Collaborative/affiliated Programme give the following:**

**NOT APPLICABLE**

**+ Members of the Board and their brief background**

<b>Sr. No</b>	<b>Name</b>	<b>Designation</b>	<b>Brief</b>
<b>1</b>	<b>Smt. Leena Nitin Tatiya</b>	<b>President</b>	<b>Entrepreneur &amp; Educationist</b>
<b>2</b>	<b>Smt. Shobha S. Rasoni</b>	<b>Vice-President</b>	<b>Entrepreneur &amp; Educationist</b>
<b>3</b>	<b>Shri Nitin. G. Tatiya</b>	<b>Secretary</b>	<b>Entrepreneur &amp; Educationist</b>
<b>4</b>	<b>Dinesh.P.Saraf</b>	<b>Jt. Secretary</b>	<b>Entrepreneur &amp; Educationist</b>
<b>5</b>	<b>Shri Ramesh. H. Ranka</b>	<b>Auditor</b>	<b>Industrialist, , Educationist</b>
<b>6</b>	<b>Shraddha S. Rasoni</b>	<b>Member</b>	<b>Entrepreneur</b>
<b>7</b>	<b>Sekh Akhil Sayad Ajmal</b>	<b>Member</b>	<b>Service</b>

## VI. Faculty

### + Branch wise list faculty members

For the course of MBA	
Permanent Faculty	: 05
Ad-hoc Faculty	: 00
Visiting Faculty	: Nil
Adjunct Faculty	: Nil
Guest Faculty	: Nil
Faculty-Student Ratio	: 1:12

### + No. of faculty employed and left during the last three years:

All the faculties are recruited during current session

### List of faculty for existing course of MBA

Name of the Course	S.No.	Name(s) of the Teaching Faculty	Designation (Lecturer / Asst. Professor/ Professor)	Qualifications with field of specialization with class / division of passing			Date of Birth	Experience a) Teaching b) Industry			Date of Joining the Institution	Gross total salary as on date with scale & Basic pay.	PAN No.
				UG	PG	Doctorate		a	b	c			
MBA	1	Dr. P.N Mandaogade	Director	B Com	MBA	Ph. D	15/07/73	11	02	--	01/07/2008	Rs. 45368/- (Rs.19900/-) (Rs.18400-500-22400)	ABCPM6756A
	2	Smeeta G Landge	AP	B Com	MBA	-	23/05/67	08	--	--	08/8/2008	Rs. 27770/- (Rs.12000/-) (Rs.1200-420-1830)	ACJPL4007H
	3	Mayuresh M. Shingrup	Lecturer	B Com	M.Com, MBA	--	02/02/84	01	--	--	04/09/2008	Rs. 18860/- (Rs.8000/-) (Rs.8000-275-13500)	Applied
	4	Salil .M. Chinchmalatpure	Lecturer	B Sc	MBA	--	09/12/81	0.5	3.5	--	01/03/2009	Rs. 18860/- (Rs.8000/-) (Rs.8000-275-13500)	AHYPC6567H
	5	Vishal.A.Ingole	Lecturer	B Com	MBA, LLB	Ph.D In process	24/06/1980	01	04	03	01/07/2009	Rs. 18860/- (Rs.8000/-) (Rs.8000-275-13500)	AAIPI3208A

## VII. Profile of Director with qualifications, total experience, age and duration of employment at the institute concerned

**Name** : Dr. P. N. Madaogade

**Date of Birth** : 15<sup>th</sup> July, 1973

**Academic qualifications (with field of specialisation):**

Ph. D (Commerce & Management), MBA (Marketing and Finance),

**Field of Specialisation:** Marketing and Finance

**Details of Experience (Academic / Industrial):**

**Teaching:** 13 Years

**Date of the appointment in the present institution:** 01/07/2008



## VIII. Fees

+ **Details of fee, as approved by State fee Committee, for the Institution**

For the course of MBA

S. No.	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee	<b>Interim Fees As Sanctioned by Shikshan Shulka Samiti ( Rs.50,000)</b>			
2.	Tuition Fee				
3.	University fee (Examination fee, Registration fee etc.)				
4.	Hostel fee (Rent etc.)				
5.	Laboratory fee				
6.	Library fee				
7.	Any other				
Total Fee		Rs.50,000/-			

+ **Time schedule for payment of fee for the entire programme**

One time payment is taken at the time of admission. However, needy students are permitted to deposit the fees in installments.

+ **No. of fee waivers granted with amount and name of students**

Sr. No	Student Name	Amount (Rs.)
	N/A	

+ **Number of scholarship offered by the institute, duration and amount**

N/A

+ **Criteria for fee waivers/scholarship**

Not applied for fee waiver scheme.

+ **Estimated cost of boarding and lodging in Hostels**

Rs. 40,000 P.A. for boys hostel including Lunch & Dinner.

Rs 32,000 P.A. for girls hostel including Lunch & Dinner.

## IX. Admission

- + Number of seats sanctioned with the year of approval –

For the course of MBA

Intake – 60

Year of approval – 2008-2009

- + Number of students admitted under various categories each year in the last three years.

		AICTE Approved Intake during last 4 years								Status of Accreditation (Validity period)
Courses	1 <sup>st</sup> Year of approval by AICTE (give approval ref. no. & date)	2009-10		2008-09		2007-2008		2006-2007		
		Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	
<b>MBA</b>	<b>F.No. 08/01/MHA/ MBA/2008/012</b> Dated:- <b>21<sup>st</sup> August, 2008</b>	60	(In process)							
Not Applicable Being First year of establishment										

- + Number of applications received during last two years for admission under Management Quota and number admitted.

For the course of MCA

Year	No. of applications received	No. of students Admitted
Not Applicable Being First year of establishment		

## X. Admission Procedure

- + Mention the admission test being followed, name and address of the Test Agency and its URL

For the course of MBA

MAH MBA CET, Directorate of Technical Education, Maharashtra State. URL: <http://www.dte.org.in>

- + Number of seats allotted to different Test Qualified candidates separately [AIMCET/CET (State conducted test/University tests)/Association conducted test]:

For the course of MBA

MAH MBA CET – As per declaration by the management

- + Calendar for admission against management/vacant seats

### For the course of MBA

Last date for request for applications : 31/01/09

Last date for submission of application: 31/01/09

Dates for announcing final results: 26/03/09

Release of admission list (main list and waiting list should be announced on the same day NA

Date for acceptance by the candidate (time given should in no case be less than 15 days): NA

Starting of the Academic session: 17/08/09

The waiting list should be activated only on the expiry of date of main list.

The policy of refund of the fee, in case of withdrawal, should be clearly notified. As per DTE Notification

## XI. Criteria and Weightages for Admission

- + **Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.**  
The criteria as specified by DTE, Maharashtra is followed
- + **Mention the minimum level of acceptance, if any**  
The criteria as specified by DTE, Maharashtra is followed
- + **Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years**  
The criteria as specified by DTE, Maharashtra is followed
- + **Display marks scored in Test etc. and in aggregate for all candidates who were admitted**  
The criteria as specified by DTE, Maharashtra is followed

## XII. Application Form

- + **Downloadable application form, with online submission possibilities**

For MAH MCA CET and MAH MBA CET, the entire process is online. Students have to register on the DTE Web site. After the CET, eligible students have to provide options of institutes for admission. Based on the CET score, the student is allotted an institute.

## XIII. List of Applicants

- + **List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats.**
- + **Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.**

List of the candidates who joined within the date, vacancy position in each category before operation of waiting list. - **NOT APPLICABLE BEING NEWLY ESTABLISHED INSTITUTE**

## XV. Information on infrastructure and other resources available

- + **Library**

S. No	Course	Number of titles of the books	Number of volumes	Journals	
				National	International
1	MBA	175	1400	31	02

+ Laboratory Computer Center

List of Major Equipment / Facilities for each laboratory

Sr. No.	Name of the Equipment	Accession Number	Total Cost in Rs.
1	Intel core 2Duo E4600(2.4 GHz,2 MB L2 Cache, 800Mhz RAM: 1GB DDR2 HDD:160GB SATA	Qty 42	1,31,3000
2	Printer Canon LBP Laser	Qty 3	32870
3	Laptop PKL AMD TURIO 64*2 Dual core 1.86 GHz/512 KB	Qty 01	54000
4	DLP Projector:- Dell 12095	Qty 06	38350
5	UPS:- Libert UPS GXT –MT 3000LB	Qty 01	446161
6	Batteries 12V-26Ah	Qty 08	28518.4
<b>Total Cost</b>			<b>19,12,899.4</b>

### Licensed Software Available in the Department

Sr. No.	Description	Quantity Available	Cost
1.	ETNL Language Lab. A Software licensed for one teacher console & ten student consoles 1+10	01	1,10,000.00
<b>Total Cost</b>			1,10,000.00

### Total Cost of Computer Labs

Sr. No.	Name of the Lab	Total Cost of the Labs
1	Computer Centre	19,12,899
2.	LAB Software	1,10,000
<b>Total Cost</b>		<b>Rs. 20,22,899/-</b>

### + Computing Facilities

**Number and Configuration of Systems:** 32

Configuration:

INTEL C2D @2.4 GHz

1 GB DDR2 RAM

160 GB HDD

17" TFT Wide-Screen

**Total number of systems connected by LAN:** 43

### Major software packages available

#### Software Installed

1. Operating System Win XP SP3
2. Microsoft Office 2003
3. ENTNL Language Lab Software
4. Microsoft Visual Studio
5. TC
6. TC ++
7. Tally 7.2
8. Adobe Acrobat Reader

### Special purpose facilities available

#### Games and Sports Facilities

##### Indoor Facility

1. Table Tennis
2. Carom
3. Chess
4. Yoga

##### Outdoor Facility

1. Basketball
2. Football
3. Cricket
4. Volley Ball
5. Ball Badminton

**+ Extra Curricular Activities**

**Soft Skill Development Facilities**

The institute offers a one year Diploma course named “ELAN: The Finishing School”, in personality and soft skills development,. The students are groomed regarding, communication skills, interpersonal skills, interview and GD techniques and public speaking.

**Number of Classrooms and size of each**

**For the course of MBA**

Particulars	Number of rooms		Carpet area of each room (Sq.M)	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution
Class Rooms	01	04	66	319.04(Total)

**Number of Tutorial rooms and size of each**

Particulars	Number of rooms		Carpet area of each room (Sq.M)	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution
Tutorial Rooms	01	02	36 each	76.16 (Total)

**Number of laboratories and size of each:**

Sr.No	COURES	Name Of Lab	Available Space	Facilities
1	MBA	Computer Centre	160	Computers, UPS, Printer, Hub, Scanner

**Number of drawing halls and size of each: Not Applicable**

**Teaching Learning process:** Classroom teaching aided with visual aids like LCD projectors, OHPs.

**Curricula and syllabus for the course of MBA ( As provided in the annexure)**

